



**FUTURE
LANGUAGE
SCHOOL**

Future Language School

**Investment in your future
Course Handbook**



www.feg.nsw.edu.au

CRICOS: 03843K



**FUTURE
LANGUAGE
SCHOOL**

WELCOME MESSAGE

Welcome to Future Language School!

Future Language School is committed to providing a learning environment that motivates and encourages students to pursue further academic studies; to enhance career opportunities and to develop individuals with confidence regardless of background, culture and belief.

At Future Language School we pledge to enrich the lives of people. We provide learning in a fun, caring and responsive environment that opens a world of opportunity for our students. We are responsive and we care. Our core values are empathy, integrity, fun and teamwork.



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WHY CHOOSE FUTURE LANGUAGE SCHOOL

Great things start here

At FLS our vision is to open a world of opportunity to our students. We encourage our students to achieve their goals; our professional staff have the training and experience to make it happen.

Experience educational excellence

The FLS programs are designed to motivate learners, with content that is based on up-to-date, interesting and globally relevant topics. The course materials are carefully chosen and reflect on the latest trends in teaching such as modern technologies.

Excellent location

Our School is in the heart of Sydney CBD, located next to Central Station, the famous Hyde Park, and buzzing China Town. Major attractions such as the Sydney Opera House and Darling Harbour, city beaches as well as cafes, shops, libraries and sporting facilities are within reach.

State of the art facilities

Our campus is freshly renovated and modern. It has new and comfortable furniture, projectors, laptops and wi-fi access. The classrooms are bright and spacious;

the student lounge and the kitchen are very comfortable and well equipped. All of this was designed to make the learning experience unforgettable.

Feel supported

Our dedicated admin staff and teachers are here to help you. From excelling in the English language, to finding proper accommodation, counselling or guidance in professional employment, FLS supports students throughout their course to make their dreams come true.

Meet the world

International connections are increasingly important in the modern world and at FLS you will have a chance to meet people from all over the world. We see ourselves as a global and connected community.



STUDENT SUPPORT SERVICES

Future Language School offers a range of educational and support services to ensure that you have the best chance of succeeding in your studies. This includes:

STUDENT SUPPORT

Our friendly **Student Support Officers** are available for 13 hours each day to assist you with information/student enquiries, ID cards, medical insurance, appeals, complaints, information regarding attendance, reporting an incident and accommodation.

ACADEMIC SUPPORT

Class teachers provide assistance with various language skills; Teacher Support classes are available to students who require extra help with homework or extra practice in key learning areas. The Director of Studies assists students seeking advice about the course or future study options.

COUNSELLING SUPPORT

The Counselling Service allows students to openly discuss with a professional counsellor in a confidential setting any concerns and problems they may be experiencing. The services provided are free of charge and students are welcome to see the Counsellor regarding a variety of areas.

ORIENTATION

Orientation is compulsory for all newly enrolled international students prior to course commencement to ensure that our students have all the support they need to successfully complete the course.

FACILITIES



All students at Future Language School have access to computers. Enrolled students are given access to free internet, Wi-Fi, a variety of software, and printing and email facilities.



Photocopiers and printers are available for students to photocopy or print their class and assignment work.



There is a common kitchen/dining area in Future Language School where students can have a snack between classes. It is equipped with a microwave and kettle as well as kitchen supplies.



To supplement their own textbooks, students have access to Future Language School's library for textbooks and reference books.



ELICOS AT FUTURE LANGUAGE SCHOOL

GENERAL ENGLISH

CRICOS Code: 0102167

Duration: 1-60 weeks

Course Fee: AUD \$270.00 per week

Material Fee: AUD \$150 material fee per 10 weeks includes cost of textbook

FLS reserves the right to vary Tuition Fees and/or Material Fees from time to time.

The General English course is designed to provide students who have a language ability of beginner to advanced, with the opportunity to further develop their English language skills. Students may enrol in the course to develop their English for general purposes or to refresh/improve their skills before undertaking further study.

The General English course is delivered on campus, full time and with 20 hours per week of face-to-face instruction to meet the requirements for international students. The complete program is conducted over a period of 60 weeks and consists of six levels: beginner, elementary, pre-intermediate, intermediate, upper-intermediate and advanced.

The General English program is a communicative course that places strong emphasis on developing listening, speaking, reading and writing skills as well as improving vocabulary and grammar.

Entry Requirements:

- 18 years of age or more when commencing the course
- An English Placement Test and oral interview on the commencement day

Assessments:

Examinations are conducted fortnightly and include reading, writing, speaking and listening tests. The assessment is based on the modules studied within the two-week periods. The test is hand-written, except for speaking, which includes presentations, dialogues and peer evaluations. Teachers conduct face-to-face interviews after each test to provide feedback on progress.

Satisfactory Course Progress

The achievement of 60% overall score with no less than 50% in individual scores.

Student Requirement: Students will be asked to bring their laptop to class where the lesson requires the use of a computer or laptop.



IELTS PREPARATION

CRICOS Code: 0102168

Duration: 1-16 weeks

Course Fee: AUD \$300.00 per week

Material Fee: AUD \$150 material fee per 10 weeks includes cost of textbook

FLS reserves the right to vary Tuition Fees and/or Material Fees from time to time.

The IELTS Exam has become the most preferred English-language proficiency test for non-native speakers. The IELTS Preparation Course at our school is designed to prepare international students, from a range of backgrounds and nationalities, for both the Academic and General Training Modules of the IELTS test.

This 16-week-course has been designed to practise examination techniques and to develop the necessary skills required to achieve the desired score in the examination. Students at FLS are exposed to a variety of materials covering sample IELTS tests and teaching useful techniques to maximise the IELTS score.

The IELTS Preparation course is delivered on campus, full time with 20 hours per week of face-to-face instruction to meet the requirements for international students.

Entry Requirements:

- 18 years of age or more when commencing the course
- An English Placement Test and oral interview on the commencement day
- Upper-intermediate Level (FLS)/ Overall score of 5.5 (IELTS)/ Overall score of B2 (CEFR)

Assessments:

Examinations are conducted every four weeks and include reading, writing, speaking and listening modules.

Satisfactory Course Progress

The achievement of 60% overall score with no less than 50% in individual scores.

Student Requirement: Students will be asked to bring their laptop to class where the lesson requires the use of a computer or laptop.



ENGLISH FOR ACADEMIC PURPOSES (EAP)

CRICOS Code: 102554F

Duration: 1-36 weeks

Course Fee: AUD \$300.00 per week

Material Fee: AUD \$150 material fee per 12 weeks includes cost of textbook

FLS reserves the right to vary Tuition Fees and/or Material Fees from time to time.

English for Academic Purposes (EAP) is designed to focus on the development of English spoken and written skills for vocational and higher education studies. The EAP program includes three levels of proficiency: Intermediate (EAP1), Upper-Intermediate (EAP2) and Advanced (EAP3).

Students will participate in minimum 20 hours a week of face-to-face English studies focusing on developing academic reading, writing, speaking, listening, note-taking, summary and essay writing and presentation skills. Students will develop these academic skills required for the appropriate level. Learners will engage in both in-class and out-of-class (e.g. library visits for research) activities designed specifically to achieve the proposed learning outcomes. The tasks will be guided by the core and supplementary textbooks.

Entry Requirements:

- 18 years of age or more when commencing the course
- An English Placement Test and oral interview on the commencement day
- EAP1: Intermediate level of English (FLS)/ Overall score of 4.5 (IELTS)/ Overall score of B1 (CEFR)
- EAP2: Upper-intermediate level of English (FLS)/ Overall score of 5.5 (IELTS)/ Overall score of B2 (CEFR)
- EAP3: Advanced level of English (FLS)/ Overall score of 6.0 (IELTS)/ Overall score of C1 (CEFR)

Assessments:

Students will be assessed through a variety of tasks required for vocational or higher educational studies. Six assessments are conducted per level and will cover areas such as essay writing, presentation, listening notes, reading analysis, etc.

Satisfactory Course Progress

The achievement of 50% in EAP1, 60% in EAP2 and 65% in EAP3.

Student Requirement: Students will be asked to bring their laptop to class where the lesson requires the use of a computer or laptop.

STUDENT ENROLMENT APPLICATION FORM

Please complete **all** details on this enrolment form. This will be used to enrol you in the qualification you are seeking. Some of the information contained herein will be keyed into a database and used for statistical and other reporting purposes. Please ask your agent for assistance; or contact Future Language School Pty Ltd on 02 9169 8979 for any help that you may require. **PLEASE USE BLACK PEN AND WRITE IN BLOCK LETTERS**

1. Student Personal Details

Family Name:.....

Given Names:.....

Date of Birth: ____/____/____(DD/MM/YYYY)

Gender: ☐ Male ☐ Female ☐ Unspecified

Country of Birth:

Citizenship:.....

Passport Number:

Date Issued: ____/____/____(DD/MM/YYYY)

Copy of Passport to be provided with this application

2. Do you currently hold an Australian Visa? ☐ YES ☐ NO

If yes, Visa Type:.....

Expiry Date: ____/____/____(DD/MM/YYYY)

If no, which Australian Embassy/High Commission will you lodge your visa application?

City:.....

Country:.....

Copy of Visa to be provided with this application

3. Your Overseas Address

Your Australian Address (if applicable)

.....

.....

.....

.....

4. Your Contact Details

5. Emergency Contact Details

Landline:.....

Name:.....

Mobile:.....

Relationship:.....

Email:.....

Phone Number:.....

6. Are you using an Education Agent

☐ YES – complete agent details below ☐ NO – go to 7

Agency Name:.....

Contact Person Name:.....

Contact Number:.....

Email:.....

☐ I nominate this agent to be my Education Agent in further dealings with this college.

7. Course Enrolment Details

Please refer to our website www.feg.nsw.edu.au for course information and intake dates

1st Preference

2nd Preference

Course Name:.....

Course Name:.....

Preferred Start Date: ____/____/____

Preferred Start Date: ____/____/____

8. Overseas Student Health Cover (OSHC)

you need the college to arrange this for you? ☐ YES – we will send details ☐ NO – go to 9

9. Special needs

Do you have special needs the college should be aware ☐ YES – indicate below ☐ NO – go to 10

☐ Allergies ☐ Medical condition ☐ Numeracy issues ☐ Language & Literacy difficulties

☐ Disability or long term illness ☐ Other

If you ticked any of the above boxes, please provide details:

10. Highest qualification you achieved: ☐ High School ☐ College ☐ University

Qualification Name:..... Year Awarded:.....

Institution Name: Country:

Supporting evidence to be provided with this application

11. English Proficiency

☐ Completed English Test

Name of English Test:..... Result:..... Date Undertaken: ____/____/____

☐ Completed English Course in Australia

Course Name: Institution:..... Date Completed: ____/____/____

☐ English is my first language

Supporting evidence to be provided with this application

12. Current Australian Education Details

Are you currently studying in Australia ☐ YES – provide details below ☐ NO – go to 13

If yes Institution Name:..... Course Name:.....

Expected Date of Completion / Date Completed: ____/____/____

13. Recognition of Prior Learning/Course Credit

Are you Applying for RPL or Course Credit? ☐ YES ☐ NO If yes, please attach relevant documentation.

14. Are you transferring from other provider (college or university) in Australia?

☐ YES ☐ NO

If yes, Have you completed 6 months of your principal course? ☐ YES ☐ NO

If No, you must submit supporting evidence such as release letter before we can issue offer letter

15. Additional Services ☐ OSHC ☐ other.....

16. Study Purpose : Select the category that best describes the MAIN reason you are undertaking this course.
(Tick one box only)

☐ Develop existing skills ☐ For self – development ☐ For better job or promotion

☐ To start my own business ☐ For change of my career ☐ To get into another course

☐ Other reasons :

.....

.....

17. Student Self - Assessment checklist

This self – assessment checklist will help FLS to determine if the course you wish to enrol is the most suitable for you based on the information provided on your educational history, existing skills, study purpose, aspirations. This information will also provide FLS to identify any learning needs you have and provide any support services to meet your individual needs.

Academic Suitability

All prospective students must meet FLS's course entry requirement to establish their suitability into the course. Tick the option that best applies to you. Attach evidences where needed.

☐ I have successfully completed HSC (Australian Year 12) or its overseas equivalent qualification

☐ I have minimum IELTS score of 5.5 or equivalent (IELTS Preparation students only)

☐ I have English proficiency of upper intermediate or above from an Australian Registered Provider

QUESTIONNAIRE

Answer all the questions provided below :

1. Have you read the International Student Pre-Enrolment Course Guide?

☐ YES ☐ NO

2. Explain why you are interested in the course you have chosen to study at FLS:

.....

.....

3. Explain briefly how will this course help you in achieving your career goals:

.....

.....

4. Do you have any special learning needs? ☐ YES ☐ NO

If yes, please provide details to help us provide you with the relevant support to enable you to complete your course of study.

.....

.....

Student Declaration

- I declare that the information I have provided on this form is true and correct.
- I agree that if I provide false, misleading or inaccurate information, FLS reserves the right to cancel my enrolment.
- I am a Genuine Temporary Entrant and genuine student for the purposes of study in Australia.
- I have read the International Student Pre-Enrolment Course Guide, and all related information in the Student Handbook and on the FLS website, and fully understand the course structure, content and modes of study of the course I am applying for in this application.
- I further acknowledge that I have the financial capacity to pay my college fees and living expenses as and when they become due.
- I also understand and agree and consent that my personal information may be made available to Commonwealth and State agencies for compliance purposes and to other law enforcement agencies as required by the law.
- FLS will not provide or disclose your personal information to outside parties without your consent.
- I understand that my photograph may be used in FLS's promotional material and give consent for this to occur. I will notify FLS via email if wish to change my mind.
- I am fully aware that I must inform the college when my personal or contact details change.
- If I am a student on student visa, I am responsible to comply with my student visa conditions and I must contact the Immigration department (DHA) for enquires relating to my student visa issues.

Student Name: _____ Signature: _____ Date: _____

For FLS Use Only	
Has the applicant provided evidence to support all entry requirements including:	
Copy of passport <input type="checkbox"/> YES <input type="checkbox"/> NO	Academic <input type="checkbox"/> YES <input type="checkbox"/> NO
Copy of visa <input type="checkbox"/> YES <input type="checkbox"/> NO	English Proficiency <input type="checkbox"/> YES <input type="checkbox"/> NO